

**CHAPTER 1 - DEPARTMENTAL RULES**

**SUBCHAPTER 1A - DEPARTMENT OF CULTURAL RESOURCES**

**SECTION .0100 - RULES OF ORGANIZATION**

**07 NCAC 01A .0101 DEPARTMENT OF CULTURAL RESOURCES**  
**07 NCAC 01A .0102 MAJOR DIVISIONS OF THE DEPARTMENT**

*History Note:* Authority G.S. 121-4;125-2; 140-1; 143B-10; 143B-49; 143B-50; 143B-51; 143B-53; 150A-11(2); 160A-395(2); 160A-397; 160A-399.5(2);  
Eff. February 1, 1976;  
Readopted Eff. December 1, 1977;  
Amended Eff. June 18, 1980; March 15, 1980;  
Repealed Eff. March 1, 1989 in accordance with G.S. 150B-59(c).

**SECTION .0200 - ADMINISTRATIVE ORGANIZATION**

**07 NCAC 01A .0201 OFFICE OF THE SECRETARY**  
**07 NCAC 01A .0202 OFFICE OF THE ASSISTANT SECRETARY**  
**07 NCAC 01A .0203 ADMINISTRATIVE SERVICES**  
**07 NCAC 01A .0204 PURCHASING OFFICE**  
**07 NCAC 01A .0205 COMMUNICATIONS OFFICE**

*History Note:* Authority G.S. 143B-9; 143B-10; 143B-14; 143B-52;  
Eff. February 1, 1976;  
Readopted Eff. December 1, 1977;  
Repealed Eff. March 1, 1989 in accordance with G.S. 150B-59(c).

**SECTION .0300 - PUBLIC INFORMATION**

**07 NCAC 01A .0301 MAILING LIST**

(a) Members of the public may contact the public information office at 109 East Jones Street, Raleigh, North Carolina 27611, telephone (919) 733-5722, to have their names placed on the office's mailing list to receive brochures, pamphlets, or newsletters concerning the Department's activities and events.

(b) Published materials are not free and the individual will be billed for the cost.

*History Note:* Authority G.S. 143B-10;  
Eff. February 1, 1976;  
Readopted Eff. December 1, 1977;  
Amended Eff. June 1, 1989;  
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. July 22, 2017.

**07 NCAC 01A .0302 REPRODUCTIONS**

*History Note:* Authority G.S. 143B-10;  
Eff. February 1, 1976;  
Repealed Eff. December 1, 1977.

**SECTION .0400 - PURCHASING OFFICE**

**07 NCAC 01A .0401 RULES**  
**07 NCAC 01A .0402 RECORDS**

*History Note:* Authority G.S. 143B-10; 143B-14;  
Eff. February 1, 1976;

*Readopted Eff. December 1, 1977;*  
*Amended Eff. June 1, 1989;*  
*Expired Eff. August 1, 2017 pursuant to G.S. 150B-21.3A.*

**07 NCAC 01A .0403 PURCHASE OF ITEMS**

In the purchase of items, whether on contract or not, the Department's purchasing office bases its choice of vendors on:

- (1) lowest price quoted;
- (2) proximity of vendor's business to the Department and delivery time;
- (3) satisfactory outcome of previous dealings, if any; and
- (4) other factors deemed pertinent and reasonable.

*History Note: Authority G.S. 143B-10;*  
*Eff. February 1, 1976;*  
*Readopted Eff. December 1, 1977;*  
*Amended Eff. June 1, 1989;*  
*Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. July 22, 2017.*

**07 NCAC 01A .0404 COMMODITY FILE OR VENDORS LIST**

The purchasing office maintains a nationwide commercial listing of vendors and their products. Selection of vendors is based on the company's facilities for production, distribution, and services, its performance as a supplier, and the competitiveness of prices. Any vendor wishing to be placed on the vendors list should send his name and address to the purchasing office with a catalogue of price quotation.

*History Note: Authority G.S. 143B-10;*  
*Eff. February 1, 1976;*  
*Readopted Eff. December 1, 1977;*  
*Amended Eff. June 1, 1989;*  
*Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. July 22, 2017.*

**07 NCAC 01A .0405 MULTIPLE VENDORS ON CONTRACT**

*History Note: Authority G.S. 143B-10;*  
*Eff. February 1, 1976;*  
*Readopted Eff. December 1, 1977;*  
*Repealed Eff. March 1, 1989 in accordance with G.S. 150B-59(c).*

**07 NCAC 01A .0406 COMPLAINTS AND APPEALS**

An aggrieved vendor or contractor can direct complaints to the purchasing officer or to the Departmental ombudsman. If the party is still dissatisfied, he should be referred to the purchasing administrator in the Purchase and Contract Division of the Department of Administration. If the problem is not resolved by the Purchase and Contract Division, the aggrieved party may file a contested case under G.S. 150B.

*History Note: Authority G.S. 143B-10; 150B-23;*  
*Eff. February 1, 1976;*  
*Readopted Eff. December 1, 1977;*  
*Amended Eff. June 1, 1989;*  
*Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. July 22, 2017.*